

## Toilet procedure Year One Blue 2018

Children are encouraged to go to the toilet on arrival at School, at Recess and at Lunch.

Just prior to Recess 1B children are formally lined up a few minutes before the bell to wash hands and to give them an opportunity to go to the toilet if they wish. The same procedure is applied at Lunch time.

During class time children may sign themselves out using a mini white board that is placed in easy access near the classroom door (under the sign "I have gone to the toilet"). Children have been given explicit instructions so that they are fully aware that they may go to the toilet anytime during activity time without asking the teacher. However, there is a rule that the number of persons going at one time is limited to one girl and one boy (for obvious reasons). This means that, if there are two names on the board they need to **watch and wait** or if this becomes too hard (excessive), come and ask the teacher if they find they can't wait and the teacher will let that child "go!" (of course).

When children return from the toilets they wipe their name off the sign out board and are encouraged to also use some sanitiser which is available on the hygiene trolley before they return to their tasks.

During whole class mat sessions (direct instruction) children may raise their hand and ask to go to the toilet and they will be dismissed to do so. Children have been encouraged to wait until the end of the lesson (if possible). Sign out and sanitiser routine are the same (for continuity).

NB: This seems to be working fine from my observations. The children are using this process effectively and 'going' constantly. But obviously nothing is perfect and I review and revisit procedures often, especially in the first few weeks. FYI

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