



St. Bernadette's Catholic Primary School

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Principal: Mr Steve Gibbs

1st February 2018

Timetable Changes for 2018

Dear Parents

I am writing to you to let you know of some changes to our school timetable for 2018.

These changes are required to ensure our school's compliance with CECWA Policy: Teacher Workloads. Under this policy the maximum teaching week is 27.5 hours for full time staff. The changes are to ensure this is the case in our school.

Our school day will now end at 3.05 rather than 3.10. Children will still be supervised at crosswalk and kiss'n'drive but this supervision will be until 3.25 rather than 3.30pm

All children from PP to Year 6 will attend Mass every Wednesday morning. During this time some of the full time staff will not be present. Adequate supervision will be provided through buddy teachers and non-classroom teaching staff. On this morning the roll will be marked by one teacher who will then take both classes to Mass.

Assembly will be on Friday afternoons, commencing at 2.15. At the conclusion of assembly children will be dismissed from the undercover area. Pre Primary children can be collected from the classroom as per normal procedure. Where assembly finishes early the children will have hymn singing practice. As with Wednesday some of our full time staff will not be present.

These changes ensure that the school complies with the relevant policy listed above and will take effect from Week Four (Week commencing 19th February).

Should you have any further questions or concerns regarding these changes do not hesitate to contact me directly.

Kind regards

Steve Gibbs
Principal
St Bernadette's Primary School